



ORDER OF THE MINISTER OF JUSTICE

October 26, 2015

Ulaanbaatar city

Number A / 245

APPROVAL OF PROCEDURE

Based on Articles 16.3 and 16.10 of the Law on Firearms, the ORDER is as follows:

1. "Procedure for selection of licenses for import and sale of firearms, ammunition and firearm-like equipment for civilian and security purposes", first, "Licensing of firearms, ammunition and firearm-like equipment sales center, opening of branches and Approve the "Procedure for ensuring the organization, operation and security of the center" in the second appendix.
2. The selection committee shall be obliged to follow the approved procedures in its activities.
3. Instruct the General Police Department /Chief Commissioner R.Chinggis/ to ensure the implementation of the order and the Policy Implementation Coordination Department of the Ministry of Justice /B.Unenbat/ to monitor the implementation of the order.
4. In connection with the approval of this order, Order No. 157 of the Minister of Justice and Home Affairs of 2002 shall be considered invalid.

MINISTER

D. DORLIGJAV

LICENSE FOR IMPORT AND PUBLIC SALE OF FIRE WEAPONS, SOUMS AND FIREWARE EQUIPMENT FOR CIVIL AND GUARD PROTECTION

One. General grounds

1.1. The purpose of this regulation is to regulate relations related to the selection of a legal entity to import and sell firearms, ammunition and firearm-like devices for civil and security purposes.

1.2. Licenses to import and sell firearms, ammunition and firearm-like devices to the public shall be issued only to legal entities on a competitive basis in accordance with Article 16.1 of the Law on Firearms [\[1\]](#).

1.3. The tender shall be conducted in an open form.

Two. Selection Committee

In accordance with Article 16.3 of the Law on Firearms, a commission (hereinafter referred to as "Commission") consisting of representatives of the state central administrative body in charge of legal, sports, environmental and foreign trade and intelligence, police and Customs shall conduct the selection.

The composition and activities of the Commission shall be regulated by the rules of procedure of the Commission.

Three. Announcing the tender to the public

3.1. The tender announcement shall be published in at least two daily newspapers and posted on the website of the Ministry of Justice.

3.2. The deadline for receipt of bids shall be at least 30 calendar days after the announcement of the tender is published on the website of the daily newspaper or organization.

3.3 The following information shall be included in the tender announcement:

3.3.1. Requirements for bidders;

3.3.2. Documents to be submitted by the bidder;

3.3.3. Address for submission of tender proposals and information;

3.3.4. Deadline for submission of tender proposals.

Four. Participate in the selection of Requirements for the Purpose person

A legal entity participating in the tender shall meet the following requirements:

To have his / her own warehouse for storing firearms, ammunition and firearm-like devices;

- 4.1.2. To have a vehicle specially equipped for the transportation of firearms, ammunition and firearm-like devices or a vehicle equipped with a cabin, locks, identification marks of dangerous goods and fire-resistant materials;
- 4.1.3. To have a reference from the exporter of firearms, ammunition and firearm-like devices or his / her official contracted distributor;
- 4.1.4. To have no foreign investment;
- 4.1.5. Has not been involved in a crime;
- 4.1.6. To have no overdue loan debts and no debts to be paid to Customs, tax, social insurance organization and *citizens and legal entities in accordance with court decision* ;
- 4.1.7. The founder and executive management of the legal entity have not been convicted;
- 4.1.8. Employees dealing with firearms, ammunition and firearm-like devices must be citizens of Mongolia who have reached the age specified in Article 9.1 of the Law on Firearms, have received training and have not been convicted;
- 4.1.9. Not to engage in shooting sports and training activities.
- 4.2. The warehouse specified in 4.1.1 of this regulation shall meet the following requirements:
 - 4.2.1. Be equipped with security and fire alarm system, fire extinguishing device and surveillance camera;
 - 4.2.2. To be protected by a business entity licensed to conduct security activities;
 - 4.2.3. The TV surveillance system shall include “Surveillance cameras for buildings, apartments and streets approved by the National Council for Standardization. General requirements ”;
 - 4.2.4. Warehouse doors shall be made of metal, the inside shall be made of non-combustible material, and the double doors and seals shall be;
 - 4.2.5. Not exposed to direct sunlight, protected from water and moisture, with ventilation system or ventilation. If ventilated, the inside and outside shall be protected by a metal mesh.
 - 4.2.6. The rack of tools shall be not less than 40 cm from the wall and not less than 20 cm from the floor;
 - 4.2.7 have internal procedures to ensure security.

Five. Documents to be submitted by the bidder

- 5.1. The bidder shall submit the following documents:
 - 5.1.1. Notarized copy of state registration certificate and charter of the legal entity;
 - 5.1.2. A detailed description of the activities of the legal entity since its establishment and of the founder and executive management;
 - 5.1.3. An official letter indicating the name, type, mark, technical and other characteristics of firearms, ammunition and firearm-like devices to be imported and sold to the public;
 - 5.1.4. A description of the organization being sold by the foreign country and a detailed description of the organization or business entity;
 - 5.1.5. References and references from banks, tax, customs, social insurance and court decision enforcement agencies;
 - 5.1.6 financial statements and balance sheet for the last two years certified by an authorized audit organization ;
 - 5.1.7. A copy of the document proving the storage of firearms, ammunition and firearm-like devices;

- 5.1.8. A copy of the relevant documents of the vehicle transporting firearms, ammunition and firearm-like devices;
- 5.1.9. Detailed drawings and introduction of firearms, ammunition and firearm-like equipment storage warehouse location, internal organization, firearms, firearm-like equipment racks, ammunition storage cabinets / containers /;
- 5.1.10. Introduction of employees, copy of ID card and certificate of participation in safety training on possession, use and storage of firearms;
- 5.1.11. A draft agreement concluded with a legal entity engaged in security activities.

Six. Submit and receive tender documents

- 6.1. The legal entity participating in the tender shall submit the tender documents within the specified time, to the specified address, and each page numbered.
- 6.2. The Secretary of the Commission shall record the name and address of the participating legal entity, the number, date and time of the submitted documents, and give the participants a certificate of acceptance and acceptance.
- 6.3. Materials submitted late or incomplete shall not be accepted.
- 6.4. The bidder shall provide copies of the tender documents according to the number of members of the Commission.

Seven. Conducting tenders

- 7.1. The members of the commission shall review whether each participant meets the requirements set forth in Articles 4 and 5 of this regulation and whether the documents have been submitted in full in accordance with the relevant procedures.
- 7.2. The members of the commission may visit the site to get certain information about the bidder during the selection process or obtain the necessary information from the relevant organization.
- 7.3. The members of the Commission shall review the materials submitted by the bidders, select the legal entity that meets the requirements set forth in this regulation by an overwhelming majority of votes and issue an opinion.
- 7.4. The Commission shall make a selection and issue its opinion within 21 working days after the deadline for submission of materials.
- 7.5. The Chairman of the Commission shall present the opinion of the Commission to the member of the Government in charge of legal affairs.
- 7.6. The Commission shall notify the selected participants of the selection and the other participants of the reasons for non-selection within three working days after the Commission's opinion.

Eight. Licensing

The selected legal entity shall pay the state stamp duty in the amount specified in Article 13.1.1 of the Law on State Stamp Duty [\[2\]](#) and submit the document to the Secretary of the Commission.

8.2. The member of the Government in charge of legal affairs shall issue a license to import and sell firearms, ammunition and firearm-like devices to the public based on the opinion of the Commission in accordance with Article 16.1 of the Law on Firearms.

8.3. The license shall include the items specified in Article 4.1 of the Law on Licensing of Business Activities [\[3\]](#) .

E. Other things

If a participant does not agree with the Commission's opinion, he / she may file a complaint to the Government member in charge of legal affairs within seven working days.

The member of the Government in charge of legal affairs shall resolve the complaint within ten working days after receiving it and respond to it.

9.3. If the legal entity that filed the complaint does not agree with the decision specified in 9.2 of this Regulation, it shall submit its complaint to court.

**FIRE WEAPONS, ARROWS, FIRE WEAPONS
GRANTING, OPENING AND BRANCHING IN THE SHOPPING CENTER
CENTER ORGANIZATION AND ACTIVITIES,
SECURITY PROCEDURES**

One. General rationale

- 1.1. The purpose of this regulation is to authorize the operation of a center for sale of firearms, ammunition and firearms-like devices (hereinafter referred to as "Center"), to open branches in local areas, and to regulate relations related to organization, operation and security of the Center.
- 1.2. The right to operate the center shall be granted to no more than three legal entities nationwide on the basis of open tender.
- 1.3. The commission specified in Article 16.3 of the Law on Firearms shall conduct the tender.
- 1.4 The composition and activities of the Commission shall be regulated by the rules of procedure of the Commission.
- 1.5. Relationships related to announcing the Central tender, submitting and receiving tender proposals, and appealing against the Commission's proposals and conclusions shall be governed by Articles 3, 6, 9 of the "Procedure for importing and selling firearms, ammunition and firearm-like devices". shall be regulated in accordance with

Two. Center run by requirements for persons Purpose

- 2.1. The legal entity operating the center shall meet the following requirements:
- 2.1.1. To have its own workplace and warehouse;
- 2.1.2. To have a shooting range (tire) that meets the requirements approved by the members of the Government in charge of sports and legal affairs in accordance with Article 11.9 of the Law on Firearms;
- 2.1.3. to have a vehicle specially equipped for the transportation of firearms, ammunition and firearm-like devices, or a vehicle equipped with a cabin, locks, identification marks of dangerous goods and fire-resistant materials;
- 2.1.4. To have no foreign investment;
- 2.1.5. Has not been involved in a crime;
- 2.1.6. No overdue loan debts, no debts to be paid to Customs, tax, social insurance organization and *citizens and legal entities in accordance with court decision* .
- 2.2. Workplaces and warehouses specified in 2.1.1 of this regulation shall meet the following requirements:
- 2.2.1. Be equipped with security and fire alarm systems, fire extinguishing devices and surveillance cameras;
- 2.2.2. To be protected by a legal entity licensed to conduct security activities;

2.2.3. The TV surveillance system shall be based on the “Surveillance cameras installed in buildings, apartments and streets” approved by the National Council for Standardization. General requirements”;

2.2.4. Premises and warehouse doors shall be made of metal, the interior shall be made of non-combustible material, and double doors and seals shall be provided;

2.2.5. The warehouse shall not be exposed to direct sunlight, shall be protected from water and moisture, and shall have a ventilation system or ventilation. If ventilated, the inside and outside shall be protected by a metal mesh.

2.2.6. Warehouse train racks shall be at least 40 cm from the wall and at least 20 cm from the floor.

Third. Documents to be submitted by the bidder to operate the center

3.1. Bidders shall submit the following documents:

Notarized copy of the state registration certificate of the legal entity;

3.1.2. A detailed description of the activities carried out since its establishment;

3.1.3. References and references from banks, tax, customs, social insurance and court decision enforcement agencies;

3.1.4

financial statements and balance sheet for the last two years certified by an authorized audit organization ;

3.1.5. Notarized copy of the immovable property certificate of the building and structure specified in 2.1.1 and 2.1.2 of this regulation;

3.1.6. Location of the workplace, warehouse, shooting facility / tire / , internal organization, storage cabinet / container / for firearms, ammunition and firearm-like devices, detailed drawings of shelves, introduction and other documents;

3.1.7. A copy of the relevant documents of the vehicle transporting firearms, ammunition and firearm-like devices;

3.1.8. A copy of the agreement concluded with the legal entity with a security license;

3.1.9. Other documents proving that the requirements specified in 2.1 and 2.2 of this regulation are met.

Four. Conducting tenders and authorizing the operation of the Center

4.1. The members of the Commission shall review whether each participant in the Central tender meets the requirements set forth in Articles 2 and 3 of this Regulation and whether the documents are submitted in full in accordance with the relevant procedures.

4.2. In reviewing and selecting the materials of the tender participants, the provisions of 7.2-7.6 of the “Procedure for issuing licenses for import and sale of firearms, ammunition and firearm-like devices” shall be followed.

4.3. In accordance with Article 16.6 of the Law on Firearms, the member of the Government in charge of legal affairs shall grant the right to operate the center based on the opinion of the Commission.

4.4. The right to operate the center shall be granted for the period specified in Article 16.1 of the Law on Firearms.

Five. Opening of the center branch

A legal entity authorized to operate a center may have a local branch in accordance with Article 16.7 of the Law on Firearms.

5.2. The branch of the center shall have premises, warehouse and shooting facility / tire / specified in 2.1.1 of this regulation at the place of operation / locality /.

5.3. A legal entity authorized to operate the center shall submit a request to open a branch to the Commission and submit the following documents:

5.3.1. Location, internal organization, internal organization, storage room for firearms, ammunition and firearm-like devices, containers, detailed drawings and introduction of shelves;

5.3.2. A reference from the intelligence, police, professional inspection and other relevant organizations on whether the premises, warehouse and shooting facility (tire) to operate the branch meet the requirements set forth in Article 14.5 of the Law on Firearms and this regulation.

5.4. The Commission may obtain inquiries and information from the relevant government organizations on whether the premises, warehouses and shooting facilities (tires) of the Central Branch comply with security and other standards, rules and regulations.

5.5. The Commission shall consider the request of the legal entity to open a branch and present its opinion to the member of the Government in charge of legal affairs.

5.6. The Commission shall respond in writing on how it resolved the request to open the Central Branch.

5.7. Permission to open a branch of the Center shall be issued for the same period as the right to operate the Center.

6. To ensure the organization, operation and security of the center

A legal entity licensed to import and sell firearms, ammunition and firearms-like devices (hereinafter referred to as "seller") shall sell firearms, ammunition and firearm-like devices located in Tibet in accordance with Article 16.7 of the Law on Firearms.

6.2. Legal entities and distributors authorized to operate the Center shall take the following measures regarding the organization and security of the Center:

6.2.1. There shall be internal safety rules for working in the center, warehouse and shooting facility / tire /.

6.2.2. Operational risks and life and health of employees working with firearms, ammunition and firearm-like devices shall be insured.

6.2.3. Employees dealing with firearms, ammunition and firearm-like devices shall be citizens of Mongolia who have reached the age specified in Article 9.1 of the Law on Firearms, have been trained and have not been convicted.

6.2.4. Firearms, ammunition and firearm-like devices shall be protected by security guards and transported by purposeful and safe means of transport.

6.2.5. Explosives and flammable substances shall not be placed outside or around the warehouse where firearms, ammunition and firearm-like devices are stored.

6.2.6. It is planned to work in case of potential danger, disaster or attack.

6.2.7. The police in charge of the territory shall be notified from time to time of the measures taken on the safety of storage and protection of firearms, ammunition and firearm-like devices, and shall be provided with the opportunity to conduct patrols and inspections of the police.

6.3. A legal entity authorized to operate the center shall meet the following requirements in addition to those specified in 6.2 of this regulation:

6.3.1. The sales area per seller shall be not less than 12 m² and the warehouse area shall be not less than 9 m².

6.3.2. The center shall separate its warehouse according to the number of each seller located in the center and organize it so that other persons cannot enter the seller's warehouse.

6.3.3. The security of the center's workplace, warehouse and shooting facility shall be in accordance with the requirements specified in 2.2 of this regulation and internal safety regulations.

6.3.4. The security, signaling and tele-monitoring system of the center shall be under the constant control of the contracted security service.

The seller shall ensure security as follows:

6.4.1. All firearms sold at the workplace of the Center shall be locked and security shall be ensured.

6.4.2. It is prohibited to show a firearm bullet to a customer together with a firearm or to show a firearm without a trigger lock.

6.4.3. Firearms, ammunition and firearm-like devices shall not be traded when the camera recording is not working.

6.4.4. Detailed registration of sold firearms, ammunition and firearm-like devices shall be maintained in accordance with the model specified in Article 17.6 of the Law on Firearms.

6.4.5. Firearms and firearm-like devices shall be stored separately from ammunition in the warehouse as follows:

a) firearms (long guns) and firearm-like devices shall be placed on a specially prepared double shelf in a row of 10-20 pieces that can be counted in one row.

(b) The pistol shall be stored in a secure container with the trigger locked.

c / ammunition shall be stored in a specially packed box in a metal cupboard in a qualified room.

6.4.6. The officer in charge of the warehouse and room keys of firearms, ammunition and firearm-like devices shall put them in a metal box and keep them sealed by the security guard. The security guard shall keep a logbook of the receipt and delivery of the warehouse seal on a daily basis.

6.4.7. The intelligence and police shall be notified of lost and missing firearms, ammunition and firearm-like devices as soon as they become aware of them.

6.4.8. The seller shall take the documents specified in Article 16.8 of the Law on Firearms and submit them to the police within the period specified in Article 17.4 of this Law.

6.5. The seller shall appoint an employee to sell firearms, ammunition and firearm-like devices located in the center.

6.6. The parties shall mutually agree on the relations between the seller and the person authorized to operate the Center that are not regulated by this regulation in connection with the sale of firearms and ammunition located in the Center.